

Parent Involvement Meeting - February 20th, 2013

Present: Amber, Simendea, Selena, Tarek, Greg and Peter Ritter

Meeting started off with each member coming up with something they thought was important per the agreement.

Amber passed out sticky notes for each member to write down something that is causing them stress/something that is bothering them - the notes were not read out loud, but thrown in the trash.

Amber went over and explained the agenda.

Amber will be meeting with JC on February 25th regarding teachers receiving their ISAMs list.

Question from Greg about sending emails to parents - as of now, send any email you want to send to parents to Lisa and she will then forward it to the parent.

Paul and Lisa will check and approve the email before it will be sent to the parent.

Common Agreement:

- Feel free to talk- what is discussed at the meeting, stays at the meeting
- The meeting is considered "Safe Space"
- We should stay focus and manage our time well
- Complete your responsibilities
- Respect those who are speaking - use wait time and do not take up too much time when you are speaking

We read and discussed the article, ***Faculty Trust in Parents and Students*** - each member of the group was able to "voice" their opinion/observation about the article.

Selena suggested that we should set guidelines with regards to emails to parents but that doesn't mean that we should not send them.

Greatest fear about sending emails to parents:

- Simendea - none
- Selena - none
- Peter - computer knowledge
- Greg - difficult parent - getting too many emails from a parent
- Tarek - teachers are "block" from sending emails - too many "red tape." There should be a fast and efficient way to send emails to parents. Another fear of Trek was, do the parents even read the emails?

Note: When you send an email to Lisa for her to send to the parents, make sure to put your email address at the bottom of the email letting parents know to reply to that email or else their reply will go only to Lisa.